



PO Box 260  
 Canton, MS 39046  
 (601) 531-8809 / (601) 540-0327  
 service@specialtyheat.com

# Estimate

<b>ESTIMATE#</b>	24431
<b>DATE</b>	09/12/2024
<b>PO#</b>	

<b>CUSTOMER</b>
Madison County Board of Supervisors 125 W North St Canton Mississippi 39046-3757 (601) 842-9661

<b>SERVICE LOCATION</b>
Madison County Board of Supervisors 125 W North St Canton Mississippi 39046-3757 (601) 842-9661

<b>DESCRIPTION</b>	<p><b>Madison County Preventative Maintenance</b></p> <p>Thank you for considering Specialty Heating Services for your HVAC preventative maintenance needs. We are pleased to submit our proposal to provide thorough, manufacturer-recommended maintenance services for your HVAC systems. Our goal is to ensure your system operates efficiently and reliably throughout the year, minimizing downtime and extending the lifespan of your equipment.</p> <p><b>Scope of Services:</b></p> <p>Our proposed preventative maintenance plan includes the following:</p> <p><b>Seasonal Inspections:</b></p> <p><b>Spring Inspection:</b> A comprehensive check-up to prepare your HVAC system for the cooling season. This includes assessing and optimizing cooling performance. Annual cleaning of the condenser coils to remove debris and maintain optimal heat exchange efficiency as well as yearly belt changes will be performed during this inspection.</p> <p><b>Summer Inspection:</b> An evaluation to ensure the system is operating efficiently under peak load conditions, addressing any potential issues that could arise during the hottest months.</p> <p><b>Fall Inspection:</b> A thorough review to prepare your HVAC system for the heating season, ensuring it is ready to handle the colder temperatures.</p> <p><b>Manufacturer's Recommended Procedures:</b></p> <p>All inspections and maintenance tasks will be performed in accordance with the manufacturer's guidelines and specifications to ensure the system operates at peak performance.</p> <p><b>Quarterly Air Filter Replacements:</b></p> <p>Replacement of air filters every three months to ensure clean air quality and efficient system operation. Regular filter changes help to maintain airflow and prevent dust and debris buildup.</p> <p>Support Services Agreement For: Preventative Maintenance /Service Agreement For: HVAC on Madison County Owned Buildings.</p> <p><b>EQUIPMENT INSPECTIONS:</b></p> <ol style="list-style-type: none"> <li>1. Frequency of Equipment Inspections: One (1) in spring, summer and fall.</li> <li>2. Inspection Procedures- Will be performed according to the manufacturer's recommended procedures.</li> <li>3. Condenser Coil Cleaning- Will be performed annually on the Spring Inspection.</li> <li>4. Air Filter Services- Will be replaced quarterly.</li> </ol> <p><b>BUILDINGS COVERED UNDER AGREEMENT:</b></p> <p>Historic Courthouse - 135 West Center Street          Madison County Circuit Courthouse - 128 West North Street          Madison County Office Complex - 125 West North Street          Justice Court Building - 2961 Hwy 51 S          Youth Services Building - 317 North Union Street          Department of Human Services - 867 Martin Luther King          Madison County Health Department - 300 Park Drive          Madison County Road Department - 2961 South Liberty Street          Fire Station Camden – 200 Parkside Drive, Camden, MS</p>
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Camden Library – 116 Parkside Dr, Camden, MS  
 Camden Community Center – 122 Parkside Dr, Camden, MS  
 South Madison County Tax Annex – 171 Cobblestone, Ridgeland, MS  
 Fire Station Farmhaven #2 - 507 Ratliff Ferry Road  
 Fire Station South Madison #2(Gluckstadt) - 520 Stribling Road  
 Fires Station Southwest (Old) – 141 Lake Cavaller Road  
 Fire Station Southwest (New) – 801 Cavalier Rd  
 Valley View Fire Station - 1273 Stump Bridge Road  
 Gluckstadt Fire #3 – 639 Yandell Road  
 Citizen Service Building - 1005 W Peace St  
 Emergency Management Services (EMS) - 1633 W Peace St  
 Sulphur Springs Health Center – 929 Sulphur Springs Rd  
 Madison County Detention Center - 2935 Hwy 51 S  
 Sheriff's Office – 2941 Hwy 51 S  
 Madison County Courthouse B (Fred's) – 229 N. Union Street, Canton MS

**REPAIR SERVICE:**

Available 24 hours a day seven days a week including holidays over and above this service agreement per the Labor Rates and Payment Terms below.

**LABOR RATES AND PAYMENT TERMS:**

Normal working hours: 8:00 AM to 5:00 PM, Monday through Friday  
 Overtime working hours: 5:01 PM to 7:59 AM, Monday through Friday and Weekends and Holidays.  
 There will be a one (1) hour minimum on regular time and overtime service calls during the week and a two (2) hour minimum on weekends and holidays.  
 Service calls not covered under the Service Agreement Proposal will be billed at current rates. Time starts and stops at our facility. Currently our rates are as follows:

Equipment Repair Mechanic Rate: \$105 per hour  
 Overtime Mechanic Rate: \$157.50 per hour  
 Equipment Repair Helper Rate: \$85 per hour  
 Overtime Equipment Repair Helper Rate: \$125 per hour  
 Energy Management Service Rate: \$125 per hour  
 Truck Charge: \$27 per billable service call  
 Per Diem and Overnight Expense: N/A  
 Mileage Charge: N/A

**RENEWAL:**

This Agreement can be automatically renewed at the end of the term and is subject to price adjustment in accordance with paragraph below unless either party gives the other written notice to the contrary at least thirty (30) days prior to the end of the contract year. Neither party shall be liable in any manner to the other on account of such termination. This quotation is subject to acceptance within thirty days from date of Agreement. Pricing is then subject to review. Any increase/decrease in pricing of the signed Agreement must be submitted forty-five (45) days prior to Agreement's renewal date,

**AGREEMENT PRICING, TERM, AND ACCEPTANCE:**

The price for this Support Services Agreement Proposal is \$69,020 per year and is payable in the amount of \$5751.67 per month, plus any applicable. tax, net thirty days.  
 Five (5) year fixed price agreement, labor rates (2) year fixed price agreement

**Estimate**

Description	Qty	Rate	Total
<b>Total for Above Work</b>			69,020.00



CUSTOMER MESSAGE

Estimate Total:

\$69,020.00

PRE-WORK SIGNATURE

Signed By:

#### TERMS AND CONDITIONS

##### Terms and Conditions:

- A) Pricing and Payment Terms: Notwithstanding anything to the contrary contained in this proposal, the amounts provided in this proposal are estimates only, and invoices will be based on the actual products delivered and work performed, as determined by Company, which may be more or less than the estimates provided. Pricing estimates do not include any applicable sales taxes. Interim invoices and/or a final invoice may be provided during the course of the project and/or upon completion of the project. Each invoice, whether an interim invoice delivered during the course of the project or a final invoice delivered after completion of the project, shall be paid within 30 days after receipt by the Customer.
- B) Payment Default: Interest at a rate of 1% per month from the date due until payment is received in full shall be applied to all unpaid amounts. In the event any payment is not received by Company when due, Company shall have all rights and remedies available hereunder, at law, or in equity, including, without limitation, and without exclusivity, the right to (i) cease work on the project, (ii) terminate its obligation to complete the project, (iii) require advance payment or other security from the Customer, and/or (iv) institute a formal legal proceeding against the Customer. If Company terminates its obligation to complete the project, Company shall be relieved from all obligations and liabilities to the Customer under this proposal and otherwise related to the project, but the Customer shall remain liable for all amounts owed to Company for all products provided and work performed up to the date of such termination and for all other fees and costs due hereunder. The Customer shall also be liable for all costs, expenses, and fees (including court costs and reasonable attorneys' fees) incurred by Company as a result of such non-payment by the Customer and in collecting payment from the Customer.
- C) Change Orders: Upon request of Company, any material deviation from the Scope of Project as stated above shall be set forth in writing and signed by both Company and the Customer.
- D) Choice of Law; Venue. The provisions of this proposal shall be construed and enforced in accordance with the laws of the State of Mississippi, without regard to any conflicts of laws policies or principles. Venue for any dispute related to this Proposal shall be in the state courts of Rankin County, Mississippi, or, if applicable, the federal court of the district of which such county is a part.
- E) Severability: If any part of this Proposal is found by a court of competent jurisdiction to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other part hereof or the proposal as a whole.
- F) Integration: This proposal embodies the entire agreement and understanding between the parties with respect to the subject matter hereof, and supersedes any prior statements, understandings, or agreements, whether verbal or written, with respect to the subject matter hereof, all of which have no effect.
- G) Attorneys' Fees: In the event of any formal legal proceeding regarding this proposal or the transactions contemplated hereby, the substantially prevailing party in such proceeding shall be entitled to recover all reasonable attorneys' fees and other legal costs that such party incurs therein; provided, however, that such recovery shall not diminish or otherwise affect any other relief or remedy to which such party is entitled.
- H) Force Majeure: If any party is unable to perform its non-monetary obligations under this proposal as a result of natural disaster, acts of third parties, or other causes or conditions beyond the reasonable control of such Party, such party shall be temporarily relieved of his obligation to so perform.
- I) Timing: Company will endeavor to complete the Project within the time frame estimated above but shall not be responsible for delays or its failure to complete the project due to causes outside of Company's reasonable control, whether related to this specific project or to Company or the Customer generally, including, without limitation, weather conditions, fire or other casualty, product or equipment availability, or labor disputes.
- J) The Customer shall provide Company with all information in the Customer's possession or control that may be necessary or relevant to the completion of the scope of work described above.
- K) Liability: Company shall not be responsible for, and the Customer agrees to release, indemnify against, and hold Company harmless from, any claim, loss, or liability resulting from or related to (i) any underground utilities or other items in the area of the project, (ii) any unforeseen conditions, and (iii) any lack of relevant information known by the Customer.

L) Drafting; Language: The parties shall be deemed to have fully negotiated all of the terms and provisions contained in this proposal, and the doctrine of contra proferentem shall not be applied against any party.